



Dear Theatre Design Students and Parents,

Congratulations and welcome to the Theatre Design program for the 2016-17 school year. All students will report for NOCCA's Prelude, **Wednesday, August 17<sup>th</sup> at 4:00 pm**. The first day of instruction is **Thursday, August 18<sup>th</sup>**. Since ours is a comprehensive, demanding program intended for students who wish to seriously explore the art of Theatre Design, we want you to be prepared for the start of school by reading and understanding the following important items.

### **Daily Dress**

**Theatre Design students are expected to wear work clothes daily, regardless of where they are working.** Work clothes must consist of jeans or work shorts and t-shirts for shop and class work. They must fit well and must not be oversized or baggy (clothes must be snug so they will not catch in equipment). These clothes must be in decent condition (no holes or fashionable rips). Shorts are permitted as long as the inseam of the shorts is in excess of 5". Appropriate footwear must be worn at all times in all areas. Appropriate footwear consists of lace-up tennis shoes or work boots only. Slip on, open toe, and light weight canvas top shoes are not allowed. No long chains or necklaces and no lose bracelets may be worn either. Your school ID is to be worn at all times unless you are instructed to remove it by one of your teachers. Long hair must be pulled back and put into a ponytail during class. **Theatre Design students must have one set of "stage blacks."** "Stage blacks" consist of solid black jeans or slacks, solid black long sleeve t-shirt, black socks, and solid black shoes with black laces. These will be worn backstage during performances. Students failing to dress appropriately for class and/ or productions will not be allowed to participate in that day's events until they have obtained appropriate dress. If a student violates the dress code policy on a repeated basis, then disciplinary action may also be taken at the discretion of the NOCCA faculty and administration.

### **Lockers and Supplies**

On the first day of class, you must have in your possession a 3-ring binder for class handouts. Students are only allowed to bring bottled water with them to class. No other liquids or food are allowed during class. Gum is not allowed on campus at all. Lockers will be made available to all students to keep their clothes and other necessary supplies for class secured. The students are responsible for providing their own locks.

### **NOCCA Productions**

Students are required to attend all NOCCA Theatre, Dance, and Vocal Music presentations and productions regardless of whether they are assigned to work the productions or not. In addition students will be required to attend any other NOCCA events that the faculty deems appropriate. Non-attendance at these performances will result in a loss of credit, in accordance with the Enrollment Contract and the Student Guide.



### **Extracurricular Work**

No student may consider or accept any outside theatre or design work **before contacting and gaining permission in writing from the NOCCA Theatre Faculty**. This includes any theatrical projects that occur prior to the start of school, but which will be in production after classes have begun. This is in accordance with the Enrollment Contract and the Student Guide.

### **Required Shows**

Students will be required to see three professional/ faculty approved productions( theatre, opera, dance, special event) per semester that are not part of the NOCCA student season. Students will be required to turn in an essay per production describing what they saw based on the guidelines given by their faculty. The faculty will update the students during each semester on performance opportunities that they can attend throughout the area.

### **Grading and Homework**

Homework projects will be assigned throughout the year with expected guidelines and completion dates. If a student fails to turn in an assignment on time, or they did not follow the proper instructions, their grade will be negatively affected. In addition to homework, other examples of grading will be written tests, as well as daily class performance, attitude, and overall comprehension of various skills. A large portion of the grading will come from successful participation in the numerous productions that NOCCA has throughout the school year.

We look forward to welcoming you as a student to NOCCA this year. If you have any questions concerning the Theatre Design program, please feel free to contact us.

Cordially,

The NOCCA Theatre Design Faculty

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