

THE NOCCA INSTITUTE TERM-TIME FINANCIAL AID 2018-19



READ THOROUGHLY & COMPLETE IF YOU ARE APPLYING FOR FINANCIAL AID

Term-Time Financial Aid runs from September to May. The NOCCA Institute (TNI) offers financial assistance for: department fees for arts and the Academic Studio; required private music lessons; school-organized competition travel; arts AP testing fees; NOCCA-provided ACT Prep course fees; and other costs directly related to fulfilling requirements of NOCCA's arts-training program.

TNI does not fund: cost of daily transportation; past due fees; lost ID's; damaged computers; or senior fees.

Awards are based solely on documented financial need. Those applying for financial assistance for department fees are not required to pay these fees to NOCCA until after TNI awards have been made. If there is a balance remaining, you will pay NOCCA directly.

APPLICATION DEADLINES

FULLY COMPLETED APPLICATIONS will be due to The NOCCA Institute on the following dates for these costs:

Arts Department Fees and/or Academic Studio Fees	Thursday, July 26, 2018
National Association of Teachers of Singing Regional Auditions	Friday, September 28, 2018
Chicago Unified National Auditions	Friday, October 22, 2018
National High School Dance Festival	Friday, November 9, 2018

Award notifications and contracts for department fees and private music lessons will be mailed by **September 10, 2018**. Applications may be submitted and funded throughout the year as funds remain available.

REQUIRED DOCUMENTS

No application will be considered for aid without submission of all three required documents by deadline dates:

- Completed Application (attached)
- Proof of Total Family Income (submitted just once per school year)
- Short Essay written by the Student (submitted just once per school year)

Optional Letter of Special Financial Circumstances written by parent/guardian

GUIDELINES

1. Proof of total family income may be in the form of the following: a copy of the **first two pages** of the most recent tax returns of both parents/legal guardians (include Schedule C if filed); most recent W-2; copy of the last two pay stubs indicating pay periods (i.e. weekly, twice a month, bi-weekly); and/or documentation of social security, child support or public assistance. **REQUIRED: BLACK OUT ALL SOCIAL SECURITY NUMBERS – they will be listed on the top right hand corner on both tax return pages and in each Dependent Box.** Documentation of income/assistance must be provided regardless of current employment status.

2. In the student essay, describe yourself, art, community activities and why you are applying for aid. Essays may be typed or legibly hand-written.

3. Parent(s)/guardian(s) are welcome to submit an optional **letter of special financial circumstances** documenting need not apparent from proof of family income such as recent job loss, family illness, number of dependents in household, etc.

4. Financial Aid is terminated immediately should a student leave NOCCA's program at any time during the school year.

SIGNED CONTRACT

Financial Aid will not become effective or be dispersed until the award contract mailed to recipient is returned to TNI offices with both student and parent/guardian signatures. Payment is not retroactive. If, for example, a student applies in December for private music lesson support, payment will start in December even if lessons began earlier.



Term-Time Financial Aid Program 2018-19
FILL OUT ONLY IF YOU ARE APPLYING FOR AID
ALL FIELDS MUST BE FILLED OUT

Office Use Only	
DR	_____
F#	_____
TFI	_____
A	_____

APPLICATION

Student Last Name _____ First Name _____ Middle _____

Address _____ City _____ State _____ Zip _____

Phone _____ Preferred E-mail _____ Parish _____

PARENT'S NAME _____ Phone _____
 Employer _____ E-mail _____

PARENT'S NAME _____ Phone _____
 Employer _____ E-mail _____

OR LEGAL GUARDIAN _____ Phone _____
 Employer _____ E-mail _____

With whom does the student live? **(name parent(s)/guardian(s) AND all dependants)** _____

DISCIPLINE: Classical Instrumental Creative Writing Culinary Arts Dance Drama
 Jazz Media Arts Musical Theatre Theatre Design Visual Arts Vocal

LEVEL: I II III IV Intro

SCHOOL GRADE LEVEL as of August 2018 _____ (i.e.: 9th, 10th, 11th, 12th) **STUDENT ID NUMBER** _____

ACADEMIC SCHOOL as of August 2018 (i.e.: Academic Studio, Franklin, etc.) _____

CHECK TYPE OF ASSISTANCE REQUESTED

- Arts Department Fee \$ _____
- Academic Studio Fee \$ _____
- Other _____
- NATS \$ _____
- Chicago Unified Auditions \$ _____
- Dance Regional Auditions \$ _____

Required private lessons (JAZZ AND CLASSICAL INSTRUMENTAL STUDENTS ONLY; A FACULTY SIGNATURE IS REQUIRED FOR APPROVAL OF ALL PRIVATE LESSON REQUESTS.)

Name of teacher _____

E-mail _____ Phone _____

Amount charged per lesson \$ _____ (two 1-hour or four 30-minute lessons per month, September - May, are allowed)

REQUIRED SIGNATURES

I verify that all information submitted is correct. I understand that receiving an award of financial aid from The NOCCA Institute does not assign any responsibility or liability to The NOCCA Institute.

Student Signature

Parent or Legal Guardian Signature

Date

Date

PRIVATE LESSONS APPROVAL (JAZZ AND CLASSICAL INSTRUMENTAL STUDENTS ONLY):

Faculty Name (print)

Date

Faculty Signature

Discipline

REQUIRED ATTACHMENTS

Attach to this application:

- Proof of total family income
- Student's short essay
- Letter of special financial circumstances (optional but helpful)

Incomplete applications will not be considered. Please turn in all documents together in their entirety.

SUBMISSION & INQUIRIES

Return this application to The NOCCA Institute, completed and with supplemental documents, via mail, fax, e-mail, or in person:

The NOCCA Institute
2800 Chartres Street
New Orleans, LA 70117
(fax) 504.940.2870

Questions? Contact Sharyn Booker:
504.940.2900
sbooker@noccainstitute.com