



June 2018

Dear NOCCA Parents,

Congratulations on your decision to make your next steps in your student's arts education with NOCCA. The NOCCA Administration, Faculty and Staff are encouraging all students to stretch themselves and reach beyond their potential. We challenge everyone to approach each learning opportunity with enthusiasm. We want our students to question, create, challenge, collaborate, research and struggle productively to grow and to learn. Students are expected to meet this challenge by being ready to learn daily and demonstrating the behaviors that create an atmosphere conducive to artistic and academic growth.

After more than 40 years of continued success in our training of young artists, we are excited about the opportunities of the next school year and hope you are as well. The Student Services Office will be your main contact as you continue your education at NOCCA. This Registration Packet is very important to ensure that students start off the year moving towards their own desired goals. As you have noticed there are a lot of parts and pieces to the registration process and we hope that you find that we have made this process easy for you.

Here are some important dates for you to remember:

- **July 27 - Registration Process Complete (All Forms Turned in and All Department Fees Paid or Financial Aid Submitted)**
- **August 15 - MANDATORY Student Prelude Session**-This is a briefing for **ALL NOCCA Students (new and returning)**. All Students must attend Prelude at the time of their art (for example, 1:15 students come at 1:15). Students will report to their art class for attendance.
- **August 16 - First Full Day of NOCCA Instruction** (*Academic Studio and Arts Conservatory*)
All families/students must **complete the registration process and pay all fees** or submit the financial aid form (enclosed) in order to take class on Aug 16. (*As a reminder, all fees are non-refundable.*)
- We are also offering a Parent Orientation Session hosted by your Arts Disciplines. (details to follow)

If any current student would like the use of the Senator John Breaux Library or any of its resources this summer, please feel free to contact our librarian, Matt Hassebrock, at 504-940-2805 or mhassebrock@nocca.com to schedule.

Please feel free to reach out to the Student Services staff, so that we can help you with any questions or concerns you may have.

- Front Desk – frontdesk@nocca.com - General Questions and Information
- Yvette Cuccia - 940-2787 - ycuccia@nocca.com - Front Desk
- Leigh Traylor – 940-2825 – ltraylor@nocca.com - Student Services and Administrative Assistant
- Jennie Guidry – 940- 2887 – jguidry@nocca.com - Director of Protocol
- Dr. Richard Collins – 940-2823 – rcollins@nocca.com – Director of Colleges and Advancement
- Keri Satterfield - 940-2909 – ksatterfield@nocca.com - Mental Health Clinician, Children's Bureau
- Amy Alvarez* – 940-2919 – aalvarez@nocca.com - Social Worker
- Debbie Knight* – 940-2804 – dknight@nocca.com - Director of Health Services

*Staff members who are on campus from mid-August to May

Thank you. I hope you enjoy your summer and welcome to the NOCCA Community.

BLAKE A. COHELEY
Director of Admissions and Student Services
New Orleans Center for Creative Arts
bcoheley@nocca.com
504-940-2787



Directions for Completing Registration

Due Friday, July 27, 2018

Step 1: Online

NOCCA is excited to offer part of our registration online. To access the digital portion of registration, please visit this link:

<http://bit.ly/nocca2018>

(You can also find this link on NOCCA's website under Parent Resources.)

Follow the directions on the screen, making sure to answer every question. If you do not have access to a computer or have any trouble with the form, you are welcome to visit NOCCA to fill it out between 10am-3pm Monday through Thursday.

Step 2: Papers to be signed and returned

The **Colorful Forms** need to be reviewed, filled out, signed by both parent and student and returned to the Office of Student Services by Friday, July 27, 2018.

All Students:

- NOCCA Health Services Medical and Emergency Information
- NOCCA Enrollment Contract
- NOCCA Handbook Acknowledgement

All Students, except those enrolled in Academic Studio during 2017-2018:

- Report Card: All students must submit a copy of their 2017-2018 final report card or transcript to NOCCA. This can be mailed, emailed to frontdesk@nocca.com, hand-delivered, or uploaded while completing the online registration.

Only required for some Students:

- LOSFA Form (Academic Studio only)
- The NOCCA Institute Financial Aid (If you choose to apply for financial aid)
- Physical (All Academic Studio Students, Dance, Drama, Musical Theatre, and Theatre Design)

Step 3: Payment of Fees or Financial Aid Form

Families must *either* pay the Student Fee or submit a Financial Aid Form by the deadline. Please see the student fee letter in this packet for details.

Due: Friday, July 27, 2018

Please remember, students will only be allowed to start school when all three steps are complete!