

NOCCA Enrollment Contract

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Students' and Families' Expectations of NOCCA:

1. NOCCA will provide highly specialized training in the student's chosen arts discipline.
2. NOCCA will provide grades, academic records, and enrollment times to partner schools in a timely manner.
3. NOCCA will be available for conferences with parent(s)/guardian(s) and student(s) in reference to the student's progress.
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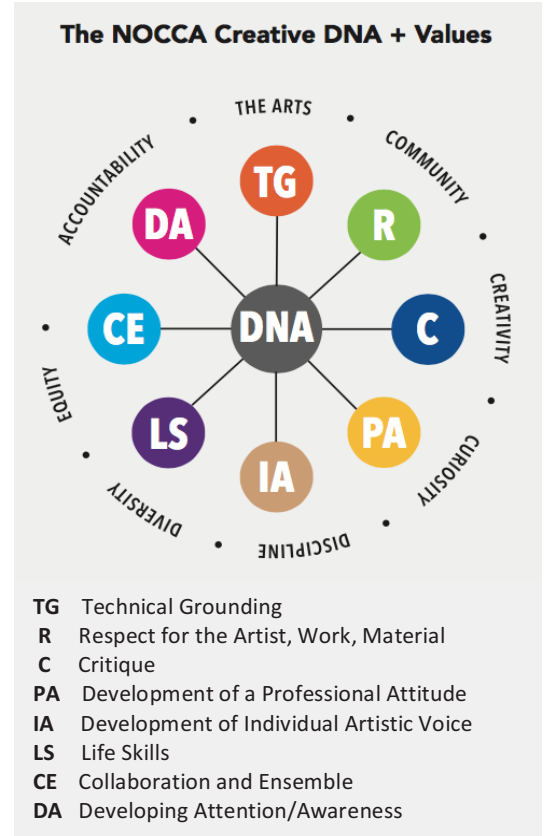
NOCCA's Expectations of All Students

Admission to NOCCA is an earned privilege, therefore:

1. I understand that to succeed and maintain enrollment at NOCCA I must read, agree to and abide by all rules and policies set forth in the NOCCA Student|Parent Handbook and support NOCCA's Creative DNA and Values.
2. I must behave and speak in a mature and respectful manner to faculty and staff members, DPS Officers and my fellow students.

NOCCA's Expectations of All Parents and Guardians

1. I understand the commitment my student has made and I support my student in his/her efforts in attending NOCCA.
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4. I understand that certain aspects of artistic training require physical contact, both with instructors and other students. I understand that only physical contact that is safe and appropriate for professional training will be used in the classroom.
5. I understand that all NOCCA classes/rehearsals are closed to all non-NOCCA personnel.
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10. I will accept the judgment of NOCCA's faculty and staff relative to my student's progress in the instructional program and decisions regarding my student's participation in rehearsals and productions.



Classical Instrumental Music Expectations of Students:

1. I must attend all required rehearsals and performances in my discipline including those scheduled after my enrollment time.
2. I must demonstrate continuous and consistent artistic progress, and the evaluation of my progress will be determined by the faculty.
3. I must successfully pass an in-class re-audition each academic year, and fulfill all of my discipline's requirements every year, or my enrollment may be terminated.

Classical Instrumental Music Expectations of Parents:

1. I understand that my student must attend all required rehearsals and performances in their discipline including those scheduled after their enrollment time.
2. I understand that my student must successfully pass an in-class re-audition each academic year, and fulfill all of their discipline's requirements every year, or their enrollment may be terminated.
3. I understand that grading in each subject is based on student performances, assigned projects, homework and classwork, written and oral testing, professional, mature, and respectful attitude, attendance, self-discipline and self- motivation. I fully understand that faculty decisions are final.
4. I understand that parents' night at the beginning of the school year is mandatory.

By signing below, we agree to all expectations of NOCCA and the Classical Instrumental Music Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

Date: _____

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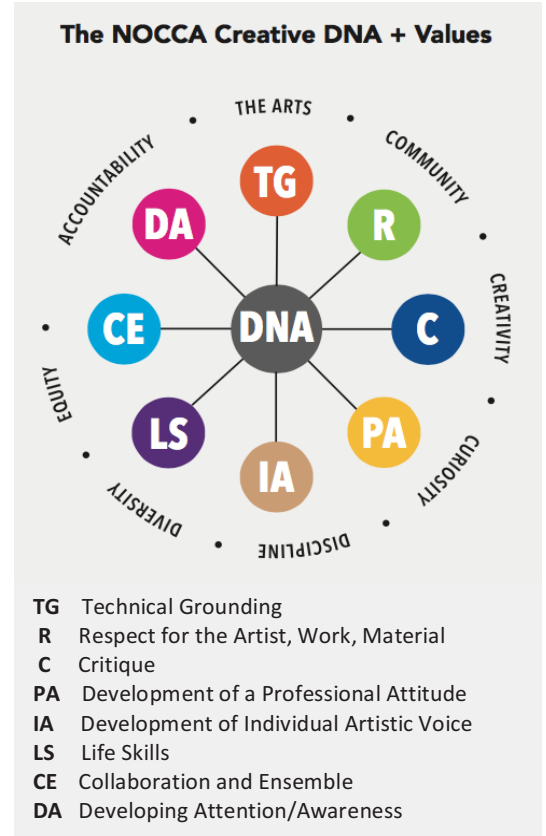
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Culinary Expectations of Students and Families

1. I understand that my enrollment in the culinary arts program is voluntary and should be based on my passion for and commitment to all things culinary. If my passion wanes and/or my commitment to culinary shifts, I will communicate that to the faculty. In this case, I understand that withdrawal from NOCCA is a positive step in my personal and creative growth.
2. I understand that by accepting my enrollment into the culinary arts program I am agreeing to all that it entails. I appreciate that this is a pre-professional program requiring a high level of dedication and commitment to be successful.
3. I understand that grading is a combination of written testing, homework, daily in-class performance, projects and final exams, both written and practical. All aspects of the culinary program are subject to grading in this manner including garden, Chef Frank and visiting artist days, and field trips.
4. I understand that I must set my technical grounding at a high level in order to be successful in the culinary program. I understand that I will have to do work outside of class including homework, studying (reading daily), practicing knife skills, etc.
5. I will interact respectfully with classmates, faculty, and visiting artists, and recognize the importance of participating in the NOCCA community in a positive and supportive manner.
6. I understand that culinary demands a high level of safety in many areas including food, environment and personal awareness. I will adhere to all of the rules and regulations of these safety factors and appreciate that wearing a clean and complete uniform every day is imperative. Uniform inspection happens every day and I understand that I may be asked to leave class if any piece is missing or unsafe.

By signing below, we agree to all expectations of NOCCA and the Culinary Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

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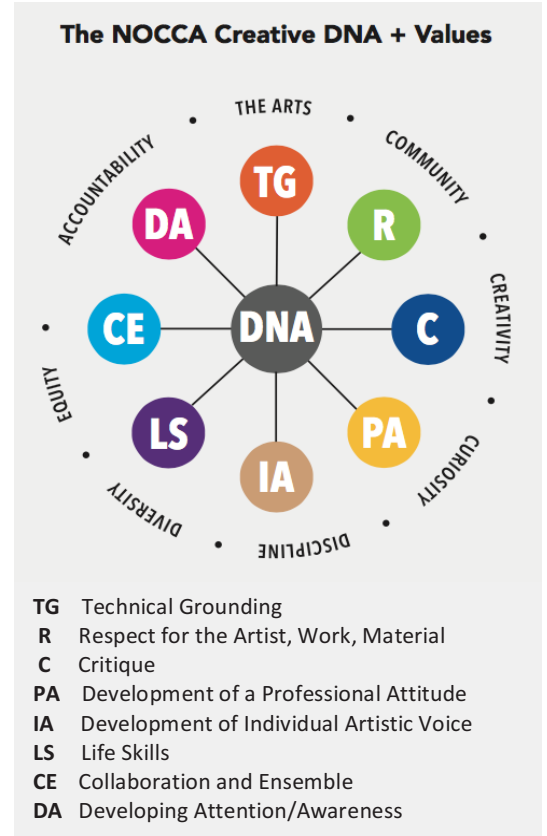
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Creative Writing Expectations of Students

1. I will show open-mindedness, discipline, maturity, imagination, and strong self-motivation with respect to my creative work and education as a whole.
2. I will maintain a B or higher average in all high school classes.
3. I will complete assignments on time and to the standards of professionalism put forth by the department.
4. I will interact respectfully with classmates, faculty, and visiting artists, and recognize the importance of participating in NOCCA's community of writers.
5. I understand that enrollment in the creative writing program is voluntary and should be based on my interest in and commitment to creative writing. If my interests move away from creative writing, I will communicate that to the faculty. In this case, I understand that withdrawal from NOCCA is a positive step in my personal and creative growth.

Creative Writing Expectations of Parents

1. I understand that my student must fulfill all of his/her discipline requirements in order to maintain enrollment and advance each year.
2. I understand that the readings assigned to my student may include mature content, and that texts are chosen to promote students' understanding of writing.
3. I understand that judgment by the core faculty regarding the awarding of certificates is final.
4. I understand that enrollment in the creative writing program is voluntary and should be based on the student's interest in and commitment to creative writing. If my student's interests move away from creative writing, they should communicate that to the faculty. In this case, I understand that withdrawal from NOCCA is a positive step in my student's personal and creative growth.

By signing below, we agree to all expectations of NOCCA and the Creative Writing Department.

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Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

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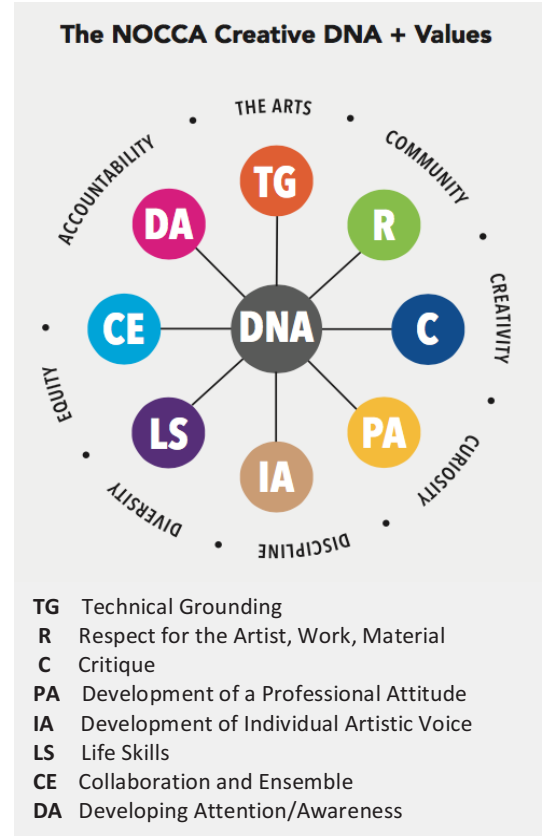
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Dance Expectations of Students and Parents

I have thoroughly read and fully understand and agree with the contents of the full, Dance Department Agreement including dress requirements, outside engagements, and physical contact.

By signing below, we agree to all expectations of NOCCA and the Dance Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

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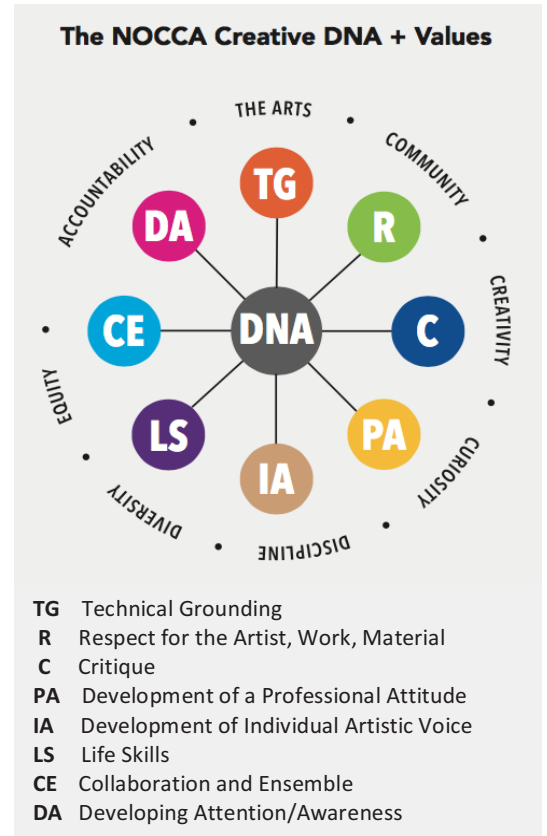
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Drama Expectations of Students

I understand that if I am cast in a NOCCA production my participation in every rehearsal and performance is mandatory. Exceptions may be made for conflicts listed and approved prior to casting, documented illness and extreme family emergencies. I understand that failure to meet these standards may result in my being released from a production, will be reflected in my grading, and may factor into future casting decisions.

Drama Expectations of Parents

I understand that if my student is cast in a NOCCA production my student's participation in every rehearsal and performance is mandatory. Exceptions may be made for conflicts listed and approved prior to casting, documented illness and extreme family emergencies. I understand that failure to meet these standards may result in my student being released from a production, will be reflected in my student's grading, and may factor into future casting decisions.

By signing below, we agree to all expectations of NOCCA and the Drama Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

Date: _____

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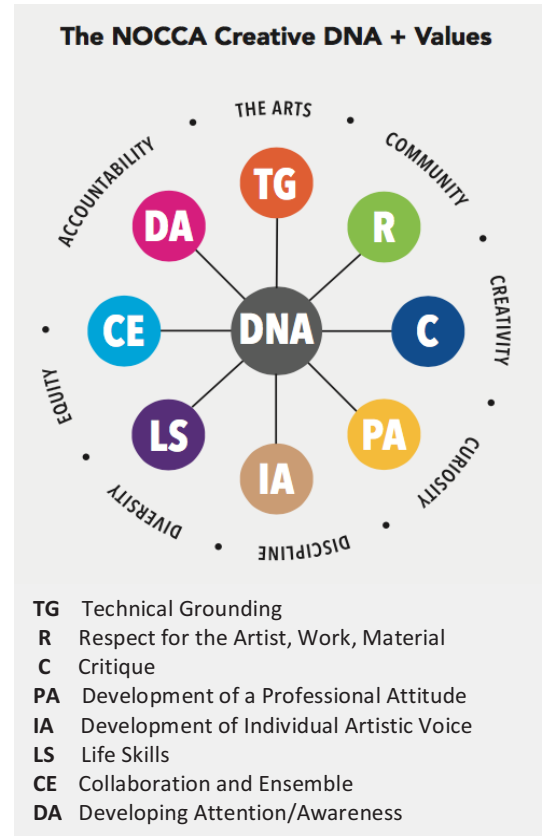
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Jazz Instrumental Music Expectations of Students

1. Maintain a B average in all classes.
2. Practice your instrument a minimum of 45-60 minutes per day.
3. Study with a private teacher a minimum of two times per month. Woodwinds, Bass, and Piano lessons, are provided by NOCCA Jazz faculty.

By signing below, we agree to all expectations of NOCCA and the Jazz Instrumental Music Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

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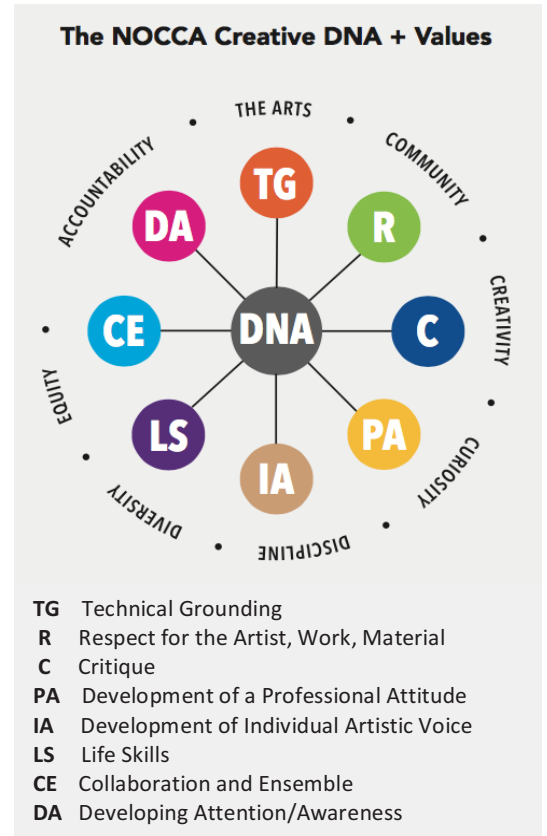
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Media Arts Expectations of Students and Families

1. Parents are responsible for all equipment checked out their students.
2. All equipment is insured by NOCCA and subject to a \$1000 deductible that parents would be responsible for in case of loss or damage.
3. For safety concerns, students must wear closed toe shoes to class.
4. Level placement is determined by portfolio review and is at the discretion of the Media Arts faculty.

By signing below, we agree to all expectations of NOCCA and the Media Arts Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

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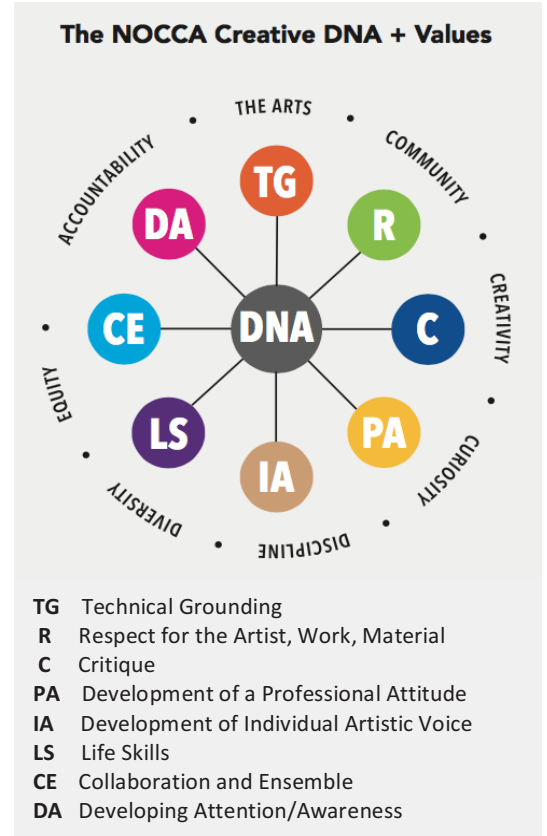
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4. I understand that certain aspects of artistic training require physical contact, both with instructors and other students. I understand that only physical contact that is safe and appropriate for professional training will be used in the classroom.
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6. I understand that NOCCA has the right to immediately dismiss my student for any disciplinary infraction or violation of any NOCCA policy.
7. I will address concerns appropriately with respect to NOCCA's organizational structure: teacher, chair, president/CEO or an appropriate designee.
8. I understand that NOCCA is NOT responsible for my student's lost or stolen items.
9. NOCCA may use my student's work, music, writing, photograph or an interview for recruitment purposes or publicity.
10. I will accept the judgment of NOCCA's faculty and staff relative to my student's progress in the instructional program and decisions regarding my student's participation in rehearsals and productions.



Musical Theatre Expectations of Students and Parents

1. Since the training a student receives at NOCCA is pre-professional, I understand that a professional mindset is essential for success: in dress, preparation, practice, and in communication.

2. I understand that classes in the Musical Theatre Department are based on participation. Absences, for any reason, will have a negative effect, not only on the grade, but on the artistic development and progress of the student.

3. I understand that rehearsals, workshops, masterclasses, and performances may take place after the school day. The MT faculty will clearly and in a timely manner communicate with the students the expectations around these events. In return, parents and students must prioritize NOCCA activities above those with other organizations.

By signing below, we agree to all expectations of NOCCA and the Musical Theatre Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

Date: _____

NOCCA Enrollment Contract

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Following are the words that we live by as a community, the things that we believe bind us all together to do our very best work. These community standards/expectations stem from the NOCCA DNA and Values and are designed to ensure every NOCCA community member understands their roles and responsibilities as we move through the training process.

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3. NOCCA will be available for conferences with parent(s)/guardian(s) and student(s) in reference to the student's progress.
4. NOCCA Faculty and Staff will strive to treat all students with professional courtesy and respect.
5. NOCCA will facilitate the interaction of students with professionals in the arts as well as provide students with counseling in career/college application and preparation for audition.

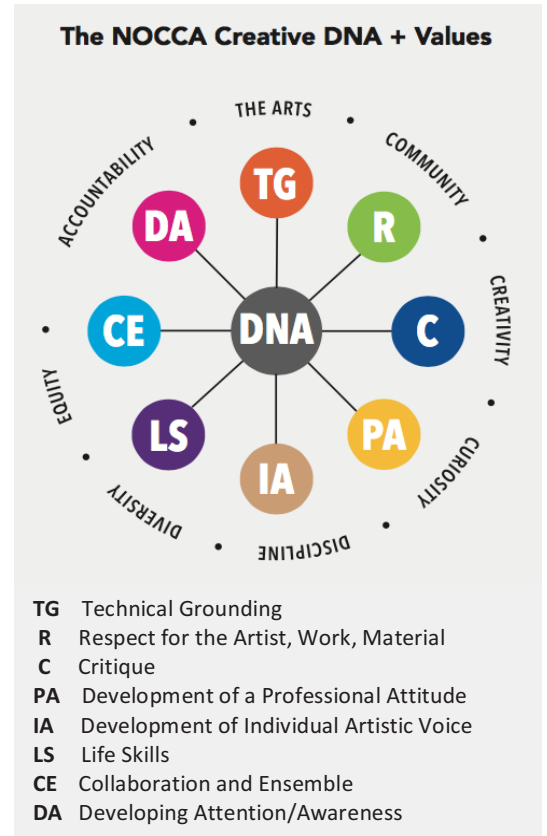
NOCCA's Expectations of All Students

Admission to NOCCA is an earned privilege, therefore:

1. I understand that to succeed and maintain enrollment at NOCCA I must read, agree to and abide by all rules and policies set forth in the NOCCA Student|Parent Handbook and support NOCCA's Creative DNA and Values.
2. I must behave and speak in a mature and respectful manner to faculty and staff members, DPS Officers and my fellow students.

NOCCA's Expectations of All Parents and Guardians

1. I understand the commitment my student has made and I support my student in his/her efforts in attending NOCCA.
2. I understand that in order to help my student succeed and maintain enrollment at NOCCA, I must read, agree to and abide by all rules and policies set forth in the Student|Parent Handbook and the Enrollment Contract. I must also support NOCCA's Creative DNA and Values.
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Theatre Design Expectations of Students/Families

Since ours is a comprehensive, demanding program intended for students who wish to seriously explore the art of Theatre Design, we want you to be prepared for the start of school by reading and understanding the following important items.

DAILY DRESS: Theatre Design students are expected to wear work clothes daily regardless of where they are working. Work clothes should comply with the departments regulations. Appropriate footwear must also be worn at all times. Appropriate footwear consists of lace up athletic shoes, canvas shoes with toe protection, or work boots only.

PERFORMANCE DRESS: Theatre Design students must have one set of PRODUCTION STAGE BLACKS.

Students failing to dress appropriately for class will be sent to the office and will not be allowed to participate in class. Students not dressed appropriately for a rehearsal or production will be required to contact a parent or guardian to bring them clothing prior to the performance. If a student violates the Theatre Design dress code policy (3) times in a semester, then the students grade will be dropped a full letter grade.

NOCCA PRODUCTIONS: Students are required to attend all NOCCA Theatre, Dance, and Vocal Music productions throughout the coming year. Non-attendance at these performances will result in a loss of credit (in accordance with the Enrollment Contract and the Student|Parent Handbook).

EXTRACURRICULAR WORK: No student may consider or accept any outside theatre work **before contacting and gaining permission in writing from the NOCCA Theatre Faculty.**

REQUIRED SHOWS: Students will be required to see three professional outside theatre, music, or dance productions per semester that are not part of the NOCCA student season. **Failure to turn in all three papers will result in a zero and drop the students overall score for the semester a letter grade.**

REQUIRED TIME OUTSIDE OF NORMAL CLASS: Students will be required several times throughout the year to participate in the running of shows. This will entail having to remain at school after normal class dismissal for rehearsal and performances. If there is a student conflict with a mandatory attendance date, then that student needs to bring a written note from their parent explaining the situation as soon as the student finds out about the conflict. Unexcused absences on these dates will result in a loss of grades and repeated absences may result in dismissal from NOCCA.

GRADING AND HOMEWORK: Homework projects will be assigned throughout the year with expected guidelines and completion dates.

By signing below, we agree to all expectations of NOCCA and the Theatre Design Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

Date: _____

NOCCA Enrollment Contract

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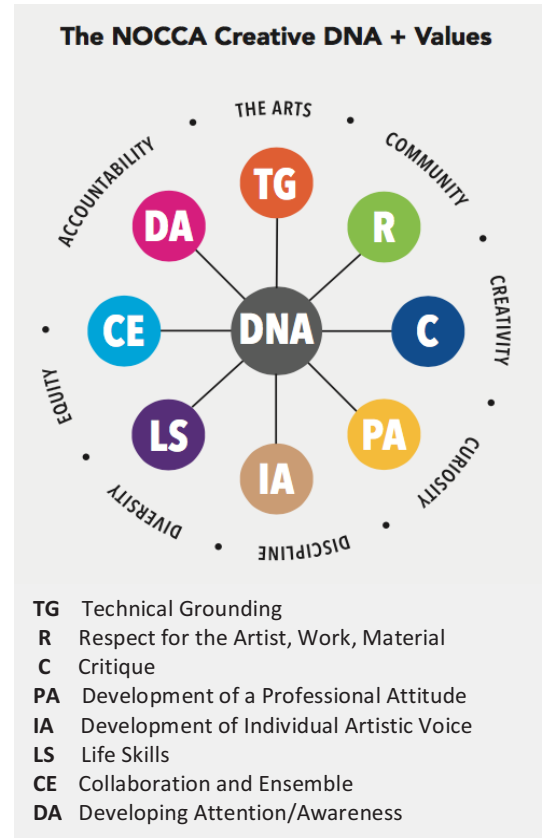
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2. I must behave and speak in a mature and respectful manner to faculty and staff members, DPS Officers and my fellow students.

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Visual Arts Expectations of Students

1. I understand that I must demonstrate consistent artistic progress and must successfully fulfill all of my discipline's requirements or my enrollment may be terminated.
2. I understand that a "C" is considered a failing grade which will result in probation. Two consecutive "C's" may be grounds for dismissal.
3. I understand that I must treat the equipment and supplies in each studio respectfully and adhere to the procedures for borrowing equipment.
4. I understand that attendance and participation are crucial to my success in the Visual Arts Department and that any missed absence must be made-up, even if it is excused. (Level I students are exempt from making up days since the late afternoon schedule does not allow students to stay after dismissal).
5. For my safety, I will adhere to the specific dress code for the Visual Arts Department.
6. I understand that I will be required to keep a journal, and, in Levels I-IV, I will be required to bring in weekly home assignments. Missing more than one home assignment in a quarter will result in an automatic "C" and I will be placed on probation.
7. I understand that exhibition opening receptions are a required part of my visual arts curriculum and I must make arrangements to stay late on those designated days.
8. I understand that plagiarism will not be tolerated and using or copying another artist's work without permission may result in dismissal.

Visual Arts Expectations of Parents:

1. I understand that I must call the office if I need to contact or check my student out.
2. I understand that my student must successfully complete all requirements for his/her discipline or enrollment may be terminated.
3. I understand that grading is based on student performance on assigned projects, completion of home assignments, class work and participation in all End-of-the-Year exhibition activities.
4. I understand that I am responsible for equipment that my student uses and will insure that it is treated with care and returned by the agreed upon deadline. When a check-out agreement is signed by a parent, it is understood that the policy of replacement if damage or loss is incurred will be adhered to.

Senior Parents: (in addition to those items stated above)

1. I understand that my student must end the year in good standing (including turning in all borrowed equipment) in order to participate in graduation/celebration activities.
2. I understand that part of ending the year in good standing requires full participation in End-of-the-Year Show preparation.
3. I understand that certificate levels are decided by the faculty and their decision is non-negotiable.

By signing below, we agree to all expectations of NOCCA and the Visual Arts Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

Date: _____

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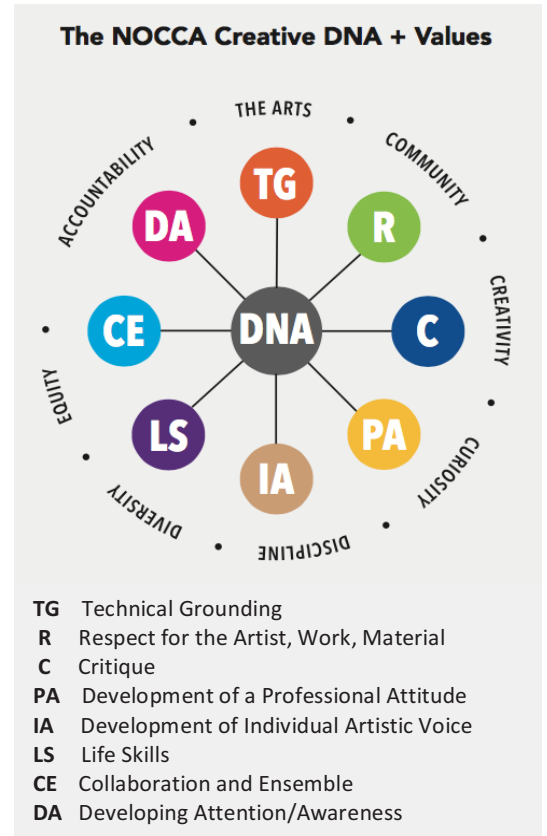
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Classical Vocal Music Expectations of Students

1. I must attend all required rehearsals and performances in my discipline including those scheduled after my enrollment time.
2. I must demonstrate continuous and consistent artistic progress and that progress will be determined by the faculty.
3. I must successfully pass an in-class re-audition at the end of Level 2, and fulfill all of my discipline's requirements every year or my enrollment may be terminated.
4. I must place participation in NOCCA performances and rehearsals above those that are sponsored by non-NOCCA organizations and must receive prior approval of the faculty for any non- NOCCA performances.
5. I agree not to study with a non- NOCCA vocal teacher while I am enrolled in the NOCCA Vocal Music department.

Classical Vocal Music Expectations of Families

1. I understand that my student must attend all required rehearsals and performances in their discipline including those scheduled after their enrollment time.
2. I understand that students will be dismissed directly from off-campus locations on occasion.
3. I understand that my student must successfully pass an in-class re-audition at the end of Level 2, and fulfill all of the discipline's requirements every year or my enrollment may be terminated
4. I understand that grading is based on student performances, assigned projects, homework and classwork, written and oral testing, attitude, attendance, self-discipline and self-motivation.
5. I understand that my student's participation in NOCCA performances and rehearsals must be placed above those that are sponsored by non-NOCCA organizations and my student must receive prior approval of the faculty for any non-NOCCA performances.
6. I agree that my student will not study with a non-NOCCA vocal teacher while enrolled in the NOCCA Vocal Music department.

By signing below, we agree to all expectations of NOCCA and the Classical Vocal Music Department.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent/Legal Guardian Name(s): _____

Parent/Legal Guardian Signature(s): _____

Date: _____