



Anticipated Opening

Academic Year 2023 - 2024

New Orleans Center for Creative Arts

Costume Design Instructor Position



Department:	Entertainment Production Design Department
Level or Grade:	Secondary Education
Position or Type:	Salaried Part Time: 80% of full-time/25.60 hours per week
Reports to:	Entertainment Production Design Chair
Salary:	Commensurate with experience
Anticipated Start Date:	August 3, 2023

General Description:

The ideal candidate is a professional costume designer with a passion to educate high-school students in the principles and production of entertainment production and design. They should have experience in project-based curricula in development and delivery of costuming curriculum for NOCCA's art and performance productions.

Candidates will be expected to actively contribute to the pursuit of diversity, equity, and inclusion in the Entertainment Production Design department. This includes a diversity of viewpoints, cultural backgrounds, and experiences/practices as well as a demonstrated track record of commitment to equity and inclusion.

As mentors to individual students, teachers must model integrity, fairness, flexibility, and high ethical standards. As leaders and colleagues, teachers must be able to demonstrate positive interactions and relationships with parents, faculty, administration, and staff. An enthusiasm for working in a dynamic, fast-paced environment that is characterized by continuous growth is critical.

Job Duties

- Sets course objectives, plans lessons, organizes, teaches costume design in the Entertainment Production Design department as scheduled to enrolled high school aged students.
- Advise and mentor students on the art of costume design and the values of this in the industry to include opportunities not directly related to the theatre
- Teaches periodic workshops to students grades 7-12.
- Serves as Costume Designer for dance, classical vocal, drama and musical theatre departmental productions.
- Supports four mainstage performances per year - leads and supervises rehearsals and performances - works with the creative team on production meetings and relays this to the student designers and production teams.
- Ability to be creative and work within a budget to develop production goals and timelines.
- Manages costume shop, state equipment, costume inventory and works as a liaison with the local community to build and strengthen relationships across the theatres in the area.
- Create or supervise wardrobe sketches, swatches and drawings for productions for our guest directors and follow through with creative team for campus productions.
- Supervises instruction for construction, fittings, maintain departmental performance and

work areas, equipment in accordance with industry standards and also maintain high standards for the department.

- Duties may also include teaching draping, pattern making, mask making, color theory and drawing and rendering.
- Monitors student progress for improvement and awards grades following the established policies.
- Prepares and mentors students to audition for summer programs and college BFA programs.
- Attends NOCCA events, including evenings and weekends for student shows, Celebration Season and Auditions to include Open Studio, Audition Workshops, Town Hall Meetings and various NOCCA sponsored events throughout the year.
- Mentors faculty and students and oversees student external activities; including, but not limited to field trips, writing letters of recommendation, audition/college prep and facilitation of guest artist visits.
- Have a strong background in theatrical styles, time periods, accessories, wig and hair styles, footwear, headwear and the use of text analysis to tell the story.
- Sets standards of excellence for incoming classes through appropriate auditions set within the standards of NOCCA.
- Creates a learning community using the NOCCA DNA that encourages positive social interaction, active engagement, professional commitment, life long skills and self-regulation for every student.
- Develops and implements classroom procedures and routines that support high expectations and values for achieving success in the arts.
- Uses instructional time effectively to maximize student achievement.
- Engages in professional growth and engages with the local community.
- Fulfills professional responsibilities established by the school.
- Adheres to board policies, school procedures, and contractual obligations.
- Demonstrates professional and ethical conduct as defined by the state law and NOCCA policy.
- Contributes to efforts to achieve school wide and department specific goals.
- Demonstrates an understanding of and respect for all learners and faculty/staff.
- Collaborates with students, families, colleagues, colleges, universities, conservatories and communities to enhance student learning.
- Demonstrates consistent leadership in the classroom and also a demonstrated commitment to mentorship of all students, not just students in your assigned classroom at that time.
- Collaborates with students, parents and counselors to facilitate students' engagement and successful completion of the program, and preparation for life after NOCCA.
- Collaborates with faculty and administration in committee assignments as needed.
- Working with Guest Artists to supplement the curriculum and deliver a continued evolution of the art form to current students.
- Maintains a vibrant professional, creative agenda, and provides ongoing service to NOCCA and to the profession.
- Performs other relevant responsibilities as requested.

Qualifications

- Understands this unique, multi-faceted art form and has the ability to inspire/educate the next generation of artists in the Entertainment Production Design industry.
- A personal and professional commitment to creating an atmosphere of quality instruction.
- A demonstrated history of working effectively with diverse individuals.

- Ability to communicate well, both orally and in writing to all parts of the campus community including parents.
- Strong organizational skills and a commitment to excellence.
- Knowledge or experience utilizing technology and innovative pedagogy to deliver exceptional teaching and learning desired.
- Must be self motivated, have strong interpersonal and organizational skills, ability to multi-task and interact in a team environment.

Education:

- Strong leadership skills with professional experience in Costume Design/Construction and teaching preferred.
- BFA or MFA preferred/College Degree in discipline with extensive experience, or equivalency in professional work.
- Five or more years work experience of professional and/ or university/ secondary school in theatre arts instruction.
- Demonstrated ability to develop a curriculum, with understanding of and referencing to the history of Theatre and a record of successful teaching of appropriate courses.

This is a position that includes all benefits afforded to Louisiana State employees including a choice of one of five Medical benefit plans with options of additional supplemental insurance plans. Instructors receive ample time off surrounding holidays and extended weekends when the school is closed for instruction. This position also qualifies for participation in the Louisiana State Teachers' Retirement plan.

NOCCA is committed to an equitable and inclusive program and a diverse faculty, staff, and student body. Candidates from diverse backgrounds are therefore especially encouraged to apply.

Position will remain open until filled.

Please submit letters of interest with resumé and contact information for three references **by** using this [link](#) to apply

OR

mail your submission to:

NOCCA Entertainment Production Design
 ATTN: Human Resources Department
 2800 Chartres Street
 New Orleans, LA 70117

NOCCA Vision

We believe in the transformative power of the arts. We aspire to create an educational community that nurtures and challenges young people to become more curious, kind, empathetic, engaged, and willing to grapple with complex problems in order to create a just, sustainable, and joyful world.

NOCCA Mission

NOCCA's mission is to provide a world-class, pre-professional arts education for every young person in Louisiana with the curiosity, creativity, talent and motivation to pursue a life in the arts as they realize the best possible versions of themselves and their futures.

NOCCA Equity Definition:

- *Equity is fairness in action for all:*
- *Equity is valuing diversity and fairness through actions, systems, and policies. Equity is more than intention. It seeks to undo systemic injustices.*
- *Equity means that everyone is offered what they individually need in order to succeed. Equity does not mean everyone receives the same things in the same way.*
- *Equity within NOCCA means that each member of the community feels safe, supported, and respected.*